

WELWYN HATFIELD COUNCIL
FORWARD PLAN
FOR THE PERIOD MARCH TO JUNE 2017

The Forward Plan sets out the Key Decisions which are to be taken by the Cabinet (and where appropriate the Council) during the period covered by the Plan. The Plan is updated each month and is available from Council Offices and libraries and on the website (www.welhat.gov.uk). A Key Decision is one which is likely to result in expenditure or savings of above £100,000, or to have an effect on communities living or working in an area comprising two or more Wards of the Borough.

Members of the public are welcome to comment on any item on the Forward Plan. Any comments must be given in writing or by e-mail to the Governance Services Manager to be received no later than seven days before the meeting at which the decision is to be taken. Copies of available reports can be obtained from the contact shown in the Forward Plan.

Members of the public are also welcome to attend public meetings of the Cabinet. Cabinet meetings are held at the Campus East, Council Offices, Welwyn Garden City and start at 7.30pm. During the period of this Plan meetings will be held on:-

Tuesday 7 March, Tuesday 4 April and Tuesday 13 June 2017

The following Councillors are in the Cabinet:-

| | |
|-------------|--|
| J.Dean | - Leader of the Council |
| A.Perkins | - Deputy Leader and Executive Member, Planning, Housing and Community |
| D Bell | - Executive Member, Resources |
| H.Bromley | - Executive Member, Environment |
| T.Kingsbury | - Executive Member, Policy and Culture |
| B.Sarson | - Executive Member, Business, Partnerships and Public Health |
| R.Trigg | - Executive Member, Governance, Community Safety, Police and Crime Commissioner and Corporate Property |

Any queries concerning the Forward Plan should be directed to Graham Seal, Governance Services Manager at the Council Offices, Campus East, Welwyn Garden City, Herts AL8 6AE telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk.

WELWYN HATFIELD COUNCIL
FORWARD PLAN
FOR THE PERIOD MARCH TO JUNE 2017

| REF & SUBJECT | DECISION NEEDED | WHEN WILL DECISION BE TAKEN | WHO WILL BE CONSULTED | METHOD OF CONSULTATION | REPORTS AVAILABLE AND CONTACT OFFICERS | APPROPRIATE OVERVIEW AND SCRUTINY COMMITTEE/ EXECUTIVE MEMBER |
|--|---------------------------|------------------------------------|------------------------------|-------------------------------|---|--|
| FP785 Parking Services Work Programme 2017/18 | Approval of the Programme | 7 March 2017 - Cabinet | Residents | In Writing | Parking and Cemetery Services Manager Vikki Hatfield 01707 357555 v.hatfield@welhat.gov.uk | Environment/ H.Bromley |
| FP791 Lift Refurbishment Sheltered Housing | Award of Contract | 7 March 2017 - Cabinet | - | - | Head of Property Services Liam Good 01707 357658 l.good@welhat.gov.uk | Social/ R.Trigg |
| FP793 Reconfiguration of 5 Bungalows in Tudor Close, Welwyn | Award of Contract | 7 March 2017 - Cabinet | - | - | Procurement Manager Andrew Harper 01707 357371 a.harper@welhat.gov.uk | Social/ M.Perkins |
| FP794 Property Company | Approval of Business Plan | 7 March 2017 - Cabinet | - | - | Ka Ng Director (Resources, Environment and Cultural Services) 01707 357275 k.ng@welhat.gov.uk | Resources/ D.Bell |

WELWYN HATFIELD COUNCIL
FORWARD PLAN
FOR THE PERIOD MARCH TO JUNE 2017

| REF & SUBJECT | DECISION NEEDED | WHEN WILL DECISION BE TAKEN | WHO WILL BE CONSULTED | METHOD OF CONSULTATION | REPORTS AVAILABLE AND CONTACT OFFICERS | APPROPRIATE OVERVIEW AND SCRUTINY COMMITTEE/ EXECUTIVE MEMBER |
|--|--|--|--|---|--|--|
| FP795 Little Mead, Hatfield | Approval of Purchase of Leaseholder Property | 7 March - 2017 Cabinet | Residents Member Procurement Board | Meetings | Cabinet Report Head of Housing and Community Services Sian Chambers (01707) 357640 s.chambers@welhat.gov.uk | Resources/ D.Bell |
| FP779 Community Infrastructure Levy Preliminary Draft Charging Schedule | To issue for public consultation | 4 April 2017 - Cabinet | Statutory bodies Non-statutory bodies Everyone on Local Plan consultation database | As set out in Statement of Community Involvement | Principal Planner Simon Chivers 01707 357347 s.chivers@welhat.gov.uk | Environment/ M.Perkins |
| FP782 Submission Local Plan | To consider for submission to the Government | 4 April 2017 - Cabinet | N/A Plan will be sent to Government to initiate exam process | N/A | Planning Policy Manager Sue Tiley 01707 357268 s.tiley@welhat.gov.uk | Environment/ M.Perkins |

WELWYN HATFIELD COUNCIL
FORWARD PLAN
FOR THE PERIOD MARCH TO JUNE 2017

| REF & SUBJECT | DECISION NEEDED | WHEN WILL DECISION BE TAKEN | WHO WILL BE CONSULTED | METHOD OF CONSULTATION | REPORTS AVAILABLE AND CONTACT OFFICERS | APPROPRIATE OVERVIEW AND SCRUTINY COMMITTEE/ EXECUTIVE MEMBER |
|--|--|------------------------------------|--|-------------------------------|---|--|
| FP792 Northdown Road, Hatfield - Redevelopment Scheme | Award of Contract | 4 April 2017 - Cabinet | Residents | Meetings/ In Writing | Procurement Manager Andrew Harper 01707 357371 a.harper@welhat.gov.uk | Social/ R.Trigg |
| FP788 Council Insurance Policies | Delegated Authority to approve insurance renewal terms | 4 April 2017 - Cabinet | - | - | Cabinet Report Treasury and Insurance Officer Andrea Plucknett 01707 357453 a.plucknett@welhat.gov.uk | Resources/ D.Bell |
| FP790 Northdown Road, Hatfield - Sixteen Affordable Homes | Selection of Construction Company to Deliver Scheme | 4 April 2017 - Cabinet | Residents, Housing Trust Member, Procurement Board | Meetings/ In Writing | Cabinet Report Head of Housing and Community Services Sian Chambers (01707) 357640 s.chambers@welhat.gov.uk | Social/ M.Perkins |

WELWYN HATFIELD COUNCIL
FORWARD PLAN
FOR THE PERIOD MARCH TO JUNE 2017

| REF & SUBJECT | DECISION NEEDED | WHEN WILL DECISION BE TAKEN | WHO WILL BE CONSULTED | METHOD OF CONSULTATION | REPORTS AVAILABLE AND CONTACT OFFICERS | APPROPRIATE OVERVIEW AND SCRUTINY COMMITTEE/ EXECUTIVE MEMBER |
|---|---|------------------------------------|---|--|--|--|
| FP781 Draft Allotment Strategy | To issue for public consultation | 13 June 2017 - Cabinet | Town/Parish Councils Allotment plot holders Allotment associations Members of the public Interested parties | Letters and emails Newspaper advert Allotment newsletter Life magazine (if possible) | Landscape & Ecology Manager Ann MacDonald 01707 357233 a.macdonald@welhat.gov.uk | Environment/ H.Bromley |
| FP783 Welwyn Garden City Estate Management Scheme | To consider results of public consultation and next steps | 13 June 2017 - Cabinet | Residents and relevant interest groups | Letter to all Welwyn Garden City residents, letters to relevant interest groups, newspaper adverts, Life Magazine article, etc | Head of Planning Colin Haigh 01707 357239 c.haigh@welhat.gov.uk | Environment/ M.Perkins |